

Amenities, Policing, and Planning Group – Do Now

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
Crime & Safety	To establish regular and frequent police patrols to H.N. and reduce vandalism, theft and anti-social behaviour.	Establish contact with the Police	Completed	George Greenham	HNPC, WBC, Thames Valley Police		
		Agree an action plan with the Police	Ongoing	George Greenham			
		Set up quarterly meetings between the police and HNPC.	Completed	George Greenham			
Village Shop	To evaluate the viability of a Village Community Shop for “essentials”. If viable, take steps to open a Community Shop	Meet with Stephen Smythe	Completed		Vibrant Villages		
		Meet with Yattendon Stores owner to explore ways of working together for mutual benefits	Completed				
		Meet with “Yattendon Estate” management	Completed				
		Meet with Management of Bradfield Southend Community Shop	Completed				
		Hold Open Briefing Evening of Community Shop options	Completed		VIRSA, Vibrant Villages		
		Conduct Parish Survey on Community Shop	Completed		Greenham Common Trust		
		Hold Open Briefing Meeting. If survey results are positive form Community Shop Management Team	Completed		VIRSA, Vibrant Villages		

Amenities, Policing, and Planning Group – Do Now

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
		Produce Business Plan for grant application if project viable	Completed	Peter Blackborow	ParishionersVIRSA Leader Grant & GCT Vibrant Villages	ParishionersVIRSA Leader Grant & GCT Vibrant Villages	Shop registered as Industrial & Provident Society. A separate legal entity.
		Open Shop	31/10/10	Peter Blackborow			
Medical Amenities	To establish why some people are having difficulty in accessing medical services and where appropriate find ways to improve accessibility	Establish who might be experiencing difficulties and why.	Ongoing	Downlands Practice Patient Representative	Downlands Patient Forum, NHT, WBC		
		Devise a plan to improve accessibility	Ongoing	Downlands Practice Patient Representative	Downlands Patient Forum, NHT, WBC		
Medical Amenities	To establish whether any additional help can be provided to residents with health problems that adversely affects their daily lives.	Establish who might be affected	Ongoing	Downlands Practice Patient Representative	Downlands Patient Forum, NHT, WBC		
		Establish whether and how individuals can be helped	Ongoing	Downlands Practice Patient Representative	Downlands Patient Forum, NHT, WBC		
		Devise an appropriate plan to help individuals	30/06/10	Downlands Practice Patient Representative	Downlands Patient Forum, NHT, WBC		
Communications	To provide a universal and effective platform for the Parish Council, The Parish Plan Steering Committee and all clubs, organisations etc in the parish to communicate with parishioners.	Create a suitable website	Completed	Web Planning Group, John Craig	HNPC	HNPC	New Style Site up and running
		Contact all clubs and organisations in the parish for contributions and training of webmasters	Completed	Web Planning Group, John Craig	HNPC		
Communications	To improve communications between the Parish	Produce half-yearly "Parish Council Newsletter"	Ongoing		HNPC		1 st issue published and distributed

Amenities, Policing, and Planning Group – Do Now

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
	Council and residents.	Contribute effectively and regularly to a HN Website	Ongoing		HNPC		
Communications	To improve communications between the various village clubs and other organisations with residents.	All clubs and organisations invited to receive Webmaster training	Completed	All clubs & organisation, Web Planning Group			
		All clubs and organisations to maintain their entries up-to-date	Ongoing	All clubs & organisation			

Amenities, Policing, and Planning Group – Do Soon

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
Village Design	To produce a Village Design Statement	Produce a set of Terms of Reference for "Village Design Statement" Team	Completed	Parish Plan Steering Committee			
		Produce "Village Design Statement"	30/06/10	VDS Project Team & Steering Committee	HNPC, WBC	Awards for All & NWD-AONB	

Business Group – Done

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
Set up a Village Business Group	To provide a network and forum for businesses in the village to mutually support each other	Compile a list of the businesses in the village	Completed				
		Arrange and advertise a public meeting to form a Business Group.	Completed				
		Hold launch “Open Meeting” for Business Group	Completed				
		Hold first Business Group Meeting	Completed				
		Hold second “Open Evening” for village Business Group	Completed				

Environmental Group – Do Now

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
Recycling		Make available to parish current recycling information	Completed	Ingrid Parsons			
		Establish what type of plastics can be recycled. Information to go to web site	Completed				
		Establish when further recycling will be introduced by W Berks. Information to go to web site	Completed				
		Obtain and confirm commercial recycling costs Information to go to web site	Completed				
		Make available information on where white goods, vehicles can be collected (aim to reduce fly tipping) Information to go to web site	Completed				
		Check with Primary school Head Teacher for school involvement	T.B.A.	Vic			

Environmental Group – Do Soon

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
Dog pollution		Define public land areas	Completed	Ingrid Parsons	WBC	WBC	
		Apply for grants for 2 more dog litter bins	Completed	New leader to be enlisted	WBC	WBC	
		Produce a communications plan to communicate the need to pick-up dog litter	20/07/10				

Environmental Group – Do Later

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
Tree planting	To improve the carbon footprint and the environment	Check with AONB what species can be planted locally	Completed	Alison Blackborow			
		Check other carbon neutral village web sites for information on tree planting	Completed				
		Find out what funding is available for tree planting	Completed	Alison Blackborow	HNPC/WBC		
		Check with H Norreys WI what difficulties they had with the Yorkshire Tea tree planting 2006	Completed	Ingrid Parsons			
Tree Survey	To gather information to form part of the Carbon footprint study	Agree scope and requirements	Completed	Alison Blackborow			
		Produce guidelines and recording material for volunteers	Completed				
		Carry out survey	31/05/11				Postponed until 2009 to allow for Well Garden project
		Publish findings and incorporate into Carbon Footprint study	30/06/11				
Wind turbines	To conserve energy	Find out what government/local authority initiatives there are such as grants etc	31/12/10	New leader to be enlisted			

Environmental Group – Do Later

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
		Establish whether planning permission is required	31/12/10				
		Establish whether collective buying will reduce costs	31/12/10				
		Communicate results to HN residents	31/01/10				
House insulation	To conserve energy conservation and reduce carbon emissions	Find out what government initiatives exist - funding, grants etc	31/12/10	New leader to be enlisted			
		Confirm if planning permission is required	31/12/10				
		Implementation	Implementation is up to individuals				
		Check grand design web site for space technology insulation	31/12/10				
Solar panels	To conserve energy	Find out what government initiatives exist - funding, grants etc	31/12/10	New leader to be enlisted			
		Confirm if planning permission is required	31/12/10				
		Implementation	Implementation is up to individuals				

Environmental Group – Done

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comm
Village Composting events	To establish and hold regular planned events every year	Investigate requirements with Community Furniture Project (CFP)	Completed	Alison Blackborow	Community Furniture Project		
		Approach Dean/Hall trustees for venue permission	Completed				
		Confirm insurance cover for venue with CFP	Completed				
		Investigate best time of year for shredding days	Completed				
		Advertise shredding days to parish	Completed				
Bulb Planting	To enhance village	Identify areas	Completed	Alison Blackborow			
		Agree date and publicise	Completed				
		Gather names of volunteers and produce action plan	Completed				
		Plant bulbs	Completed				
Aircraft noise / noise pollution	To achieve a reduction in noise pollution	Find out aircraft path/route/minimum fly level with CAA	Completed	Peter Blackborow			
		Meet with local MP regarding traffic noise	Completed				
Well Garden	To establish and maintain a restored Well Garden	Site preparation a) kill weeds, b) obtain grant for purchase of materials, c) organise work party to stabilise banks, d) stabilise banks	Completed	Kate Layton	Vanessa Wells, WBC		

		Find garden planner	Completed				
		Confirm brief	Completed				
		Obtain grant for funding of garden	Completed	Kate Layton	WBC	WBC – Open Spaces (OS106)	
		Finalise plan/design	Completed		HNPC		
		Plant	Completed		HNPC		
		Maintain	Ongoing				
		Produce newsletter	Completed	Ingrid Parsons			
Hedge Planting	To establish wildlife corridors and improve the environment	Check with AONB what species can be planted locally	Completed	Alison Blackborow			
		Check other carbon neutral village web sites for information on hedge planting	Completed				
		Find out what funding is available for hedge planting	Completed			WBC (OS106)	
		Identify a site	Completed				
		Agree a date and organise working party	Completed				
		Plant	Completed				
		Ongoing maintenance	Ongoing				

Heritage Group – Do Now

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
Install red telephone box in place of existing modern grey box	To return a well liked functional village artefact back to something that is in keeping with the village character	Select replacement box type	Completed	Sheila Craig	HNPC, WBC, BT		
		Investigate English Heritage and WBC Conservation Officer view on replacing box	Completed		EH, WBC		EH and WBC views supportive
		Investigate BT view on replacing box	Completed		BT		Negotiations with BT are ongoing; 20/05/07 letter to BT (1st enquiry); 09/07/07 and ff. many further discussions with BT; 13/09/07 site visit from BT; 19/02/08 BT will not agree to replacing box – English Heritage is being consulted. 13/03/08 final letter to BT requesting their cooperation. 10/04/08 letter from BT reconsidering possibility of replacing box. May 08 BT will cooperate with replacing box.
		Obtain agreement from Highways Agency to secure ground upon which box stands.	Completed		HNPC, Highways Agency		Agreement has been obtained.

Heritage Group – Do Now

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
		Investigate cost of replacement box, incl. purchase and installation of box, reconnection of service and ongoing maintenance	Completed		BT, Highways Agency et al		All cost estimates have been obtained.
		Check with planning authorities	Completed		WBC		
		Obtain draft contract from BT for equipment installation and ongoing service costs	Completed		BT		
		Apply for funding	Completed		PPIC/WBC	WBC	Funding obtained.
		Complete contract with BT	Completed		HNPC, BT		Contract agreed and completed.
		Order work to be done	Completed		Heritage – Sheila Craig		Box selected. Refurbishment and installation work ordered.
		Install Red Phone Box	Completed				Delivered on 10/12/09
		Create entry on Village Website	30/01/10				On commencement of works.
		Improve/restore Parish Well	To restore one of the main features of the village		Obtain information on previous surveys/estimates/work done	Completed	Dorothy Leddy, Sheila Craig, Mike Hayes

Heritage Group – Do Now

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
		Consultation with WBC Conservation Officer	Completed		WBC		
		Obtain cost estimate for full conservation survey	Completed				Initial estimate was high. Further estimates have been obtained.
		Apply for funding for survey	Completed				Funding application submitted to Steering Committee for progression.
		Order survey to be done	Completed				Survey report delivered.
		Obtain cost estimate for work recommended by survey in relation to (a) restoration of original appearance of superstructure; (b) restoration of pump mechanism functionality	Completed				(a) Estimate obtained for superstructure. (b) Engineer to advise on restoring pump mechanism has been identified. Materials required have been costed.
		Check with planning authorities at WBC	Completed		WBC		Listed building consent is not required, despite this being a Grade II listed building. Planning consent is also not required.
		Investigate HSE requirements	Completed		English Heritage, WBC		Risk analysis is necessary prerequisite for this work.
		HSE risk analysis	Completed		English Heritage		Carried out by Parish Well Project Team. Advice has been obtained from English Heritage.

Heritage Group – Do Now

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
		Apply for funding for work	31/03/10.				Some funding has been received but an application to be made to 'Your Heritage' for the balance.
		Order work to be done	T.B.A.				Firm to carry out superstructure repairs has been identified. Volunteers to work on pump mechanism have come forward. We are now awaiting final funding before work can begin.
		Document history of well	First investigative phase completed				This will be ongoing as further information comes to light.
		Create entry on Village Website	First phase completed				Will be updated as project progresses.
Capture oral history from village inhabitants	To capture and preserve knowledge of the village history, especially of the village way of life	Draw up list of people to approach for interview in first instance (this will be ongoing)	Completed	Angie Cavell, Vivian Brown	Parishioners		Initial list is completed. Further names are being added to this list.
		Investigate sourcing of voice recording equipment	Completed	Sheila Craig, Giles Rainy Brown			
		Apply for funding	Completed	Sheila Craig, Giles Rainy Brown/PPIC		WBC	Funding granted. Funds received.
		Purchase voice recording equipment	Completed	Giles Rainy Brown			Equipment purchased and operational.

Heritage Group – Do Now

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
		Carry out interviews	Ongoing	Vivian Brown, Angie Cavell, Eileen Harry, David Brown	Parishioners		Started on 20/08/07 and is ongoing. Fifteen interviews have been carried out. Further interviews are planned, including some relating to the Music Camps.
		Write Reports	Ongoing	Vivian Brown, Angie Cavell, Eileen Harry, David Brown			Started, and is ongoing. Several interviews have been transcribed.
		Store and make information available	Ongoing	Angie Cavell, Vivian Brown			Storage media, location and access are being investigated. A "School Project" has been compiled from recorded interviews and other information – this has been put onto the Radio Berkshire website.
		Create entry on Village Website	Ongoing				Text, photos and audio clips for those interviewed are being put onto website. Five are in place so far.
Restore church clock and chiming mechanism	To restore a valuable function and a well loved part of the identity of	Survey & estimate	Completed	Heritage Group Committee	HNPC, WBC		Survey done and estimate obtained. Expert identified to carry out the work.
		Liaise with PCC to obtain permission to proceed.	Completed		PCC		
		Obtain a faculty from Oxford Diocese to allow work to proceed	Completed.		Oxford Diocese		Faculty has been granted

Heritage Group – Do Now

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
		Apply for funding	31/12/09		WBC, Church Building Commission	WBC, Church Buildings Commission	The majority of required funding has been obtained. Remainder is being sought.
		Carry out restoration.	01/08/10				Timing depends on obtaining remaining funding. Donation of electrical works received.
Research airfield	To provide a historical record of the structure and use of the old airfield	Research	Completed		Parishioners, Internet		Potential information sources have been identified and contacts approached.
		Document findings/ Web Page	31/03/10				
Record older buildings; include photo archive	To document buildings within Hampstead Norreys that are of historical interest.	Research	01/06/10	Liz Dyment	Parishioners, Internet		LD has interview R Betts and M Cundell
		Take Photographs	01/06/10				In progress – many photographs have been taken.
		Compile and document findings	30/06/10				
		Publish	31/12/10				
Document History of Saint Mary the Virgin Church	To record the history of this fine ancient church	Research	31/12/09	Vivian Brown, David Brown			First phase done.
		Document Findings	31/12/09				First draft done.
		Publish	31/03/10				
Install kissing gate, with access for wheelchairs/ pushchairs, into the Dene Meadow	To reinstate a well liked and missed part of the village character	Liaise with Footpaths Group	Completed	Heritage Group Committee	HNPP		
		Consult with Parish Council	Completed		HNPC		
		Funding	Completed				Funding received 23.11.09
		Obtain quotations and order work	Completed				Site meeting Dec 2010

Heritage Group – Do Now

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
		Locate and restore original gate, and obtain and install new gate	31/03/10				

Heritage Group – Do Soon

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
Investigate Roman Villa and document findings	To document a piece of very early village history for present and future generations	Research	31/12/09	Michael Hayes, Alan Clague	Parishioners, Internet		Work has begun on this project and initial investigations are under way.
		Document findings	30/06/10				
		Publish	31/12/10				
Collate Census Information (1841 to 1901)	To document census information relating to Hampstead Norreys	Research <i>via</i> internet	31/12/09	Lesley Ravenscroft	National Statistics Office		Initial research has commenced. Currently on hold.
		Check copyright restrictions	Completed				No restrictions.
		Document findings	31/12/10				Initial findings have been documented.
		Publish	T.B.A.				
Restore the iron roadside railings bordering the land in front of the church	To preserve and restore the church railings	Survey & estimate	Completed	Heritage Group Committee	HNPC, WBC, PCC		Survey done and estimate obtained.
		Apply for funding	30/06/10				Depends on priority vs. other Heritage projects.
		Carry out restoration	T.B.A.				

Heritage Group – Do Later

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
Research archived documents	To provide a database of information sources that make reference to the village, as a source of reference for any interested people	Investigate Berkshire Archive	After 31/12/09	Heritage Group Committee	Berkshire Archive		
		Look for old maps (boundaries), old photographs	T.B.A.				
		Create bibliographic database	T.B.A.				
Research origins of village place names	To document the origins of some place names within the village so that this information is not lost to future generations	T.B.A.	After 31/12/09	Heritage Group Committee	Parishioners, Internet		
Establish village Museum	To provide a repository for village artefacts, documents, photos etc. so that they are not lost to the village and also make them available for viewing and research	T.B.A.	After 31/12/09	Heritage Group Committee	HNPC, WBC		
Swimming Pool – mark, record and improve	Record the existence of the swimming pool and possibly consider restoration	T.B.A.	After 31/12/09	Heritage Group Committee	HNPC, WBC		
Research village industry	To provide a historical record of the industries within the village	T.B.A.	After 31/12/09	Heritage Group Committee	Parishioners		

Replace modern road signs with old-style fingerposts	To replace unsightly and confusing collection of modern signs with simple and clear signs in a style that is in keeping with the village character	T.B.A.	After 31/12/09	Heritage Group Committee	HNPC, WBC		
Create a Heritage Trail for Hampstead Norreys	To guide and educate residents and visitors on the heritage of the village	T.B.A.	After 31/12/09	Heritage Group Committee	HNPC, WBC		
Record Schools history	To document the history of the schools within the village	T.B.A.	After 31/12/09	Heritage Group Committee	Parishioners, Oral History Group		In progress already by the Oral History Group

Heritage Group – Done

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
Install plaque to mark the entry for Hampstead Norreys in the Domesday Book	To mark the historical significance of the village for present and future generations	Investigate sourcing of stone or other material for plinth to support plaque	Completed	Heritage Group Committee			
		Investigate sourcing of plaque	Completed				
		Determine wording on plaque	Completed				
		Determine location of plaque	Completed		Parishioners, HNPC		Litten wall on the churchyard side has been agreed.
		Check with planning authorities	Completed		WBC		No planning permission required.
		Apply for funding	Completed				All quotations obtained. Funding application submitted to Steering Committee for progression. Funding granted. Funds received.

Heritage Group – Done

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
		Order copy of Domesday Book entry	Completed				Copy acquired.
		Order work to be done	Completed				Decision on material, colouring and wording finalised. Work has been ordered.
		Install Plaque	Completed				Plaque has been installed.
		Arrange official unveiling of plaque by our MP	Completed		Richard Benyon		Event agreed with RB. To follow Church Service on 19 th Oct 2008.
		Unveiling ceremony	Completed		Richard Benyon		Ceremony for official unveiling of plaque carried out on 19 th October 2008 by Richard Benyon MP. This project is now complete!
		Create entry on Village Website.	Completed				
Investigate Railway history; document and collate findings	To document the history of the railway relating to Hampstead Norreys	Research (1 st phase)	Completed	Andy Cavell, Sheila Craig			
		Document findings (1 st phase)	Completed				
		Put Phase 1 material onto Village Website	Completed				
		Address 2 nd phase	Completed				
		Publish	Completed				

16 October 2009

Recreation and Sport Group – Done

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
Preschool Breakfast Club for children	To help those parents with junior school aged children who have jobs that start before the normal school opening hours	Secure catering certificate	Completed	HN School Head Teacher	WBC	WBC	
		Arrange for school staff cover	Completed	HN School Teacher	WBC	WBC	
		Advertise	Completed	HN School Teacher	WBC	WBC	

Roads, Pavements, Cycleways, and Footpaths Group – Do Now

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
Reduce vehicle speeds through village	To reduce potential risk of accidents and provide a safer environment	Group to produce report for the PC and WBC	Completed		HNPC, WBC (Highways)		
		WBC to conduct Traffic Speed Survey at village entry points	Closed				Jan2010 Not being progressed by WBC
		WBC to install VAS on Newbury Hill and Forge Hill	Completed – Compton Road		HNPC, WBC (Highways)		Compton Road, given priority due to housing development
		WBC to consider speed limit reduction by school access.	Closed	HNPC/WBC to discuss/progress	HNPC, WBC (Highways)	WBC, inc in estimate £15,000 from Hermitage development funding – tbc	To be included with Gateway/speed reduction/Pedestrian crossing – 2009/10 Jan 2010 – No longer to be progressed by WBC
		If feasible WBC to impose speed limit reduction by the school.	2010				Jan 2010 – WBC Not accepted
Safer road crossings	To reduce potential risk of accidents and provide a safer environment	Group to produce report for the PC and WBC	Completed		HNPC, WBC		

Roads, Pavements, Cycleways, and Footpaths Group – Do Now

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
		WBC to conduct traffic speed and pedestrian crossing surveys in Church Street and Newbury Hill	2011		HNPC, WBC		Jan 2010 – WBC Not progressing at present time
		WBC to consider outcome of surveys	2011		HNPC, WBC		Jan 2010 – WBC Not progressing – see above
		If feasible WBC to take appropriate action	Inclusion 2011		HNPC, WBCHNPC, WBC (Highways)	As per speed reduction	To be included in Gateway/speed reduction / Pedestrian crossing 2009/2010 Jan 2010 - no new dates provided by WBC
Road maintenance	To improve the poor state of road surfaces in the village and its approach roads	WBC to resurface B4009 along Forge Hill to Wyld Court	2011		HNPC, WBC (Highways)		Any potholes that appear on any of our roads must be reported immediately to Streetcare giving approximate dimensions of hole. Tel: 01635 519080
		WBC to resurface Compton Road	Completed		HNPC, WBC (highways)		

**Roads, Pavements, Cycleways, and Footpaths Group –
Do Soon**

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
Investigate circular / link foot paths around Hampstead Norreys and off road inter village foot paths	To provide a safe walking environment for villagers to travel to/from school and local shops and decrease the use of motorcars for local transport (improved environment and health factors)	WBC Countryside & Environment Dept to Investigate and identify possible foot path additions/routes.	31/10/11	Project Group	HNPC, WBC-Countryside & Environment		Project group to investigate and instigate proposed new paths to WBC Contact Paul Hendry 01635 519858 Jan 2010 – WBC no progress as yet
		WBC Countryside & Environment to forward to Parish Council for comment and land owner contacts for consideration for permitted paths.	31/10/11	Project Group	HNPC, WBC-Countryside & Environment		Jan 2010 – WBC no progress as yet
Survey and monitor condition of existing off road Inter village routes and footpaths	To provide a safe walking environment for villagers to travel to/from school and local shops and decrease the use of motorcars for local transport (improved environment and health factors)	Survey Report completed	Completed	HNPC, Project Group	HNPC, WBC-Countryside & Environment	TBA	
		Request action on condition regarding off Hermitage/Hampstead Norreys permitted path (old railway) and Hampstead Norreys to Compton Lane Path	Completed	HNPC, Project Group	HNPC, WBC-Countryside & Environment		Direct contact with WBC – HNPC no involved

Roads, Pavements, Cycleways, and Footpaths Group – Do Later

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
Additional Pavements	To provide safer areas for pedestrians to walk within the village along the very busy roads	Group to produce report for the PC and WBC	Completed	Project Group	HNPC, WBC- Countryside & Environment		
		WBC to assess Forge Hill to Upper Beechcroft pavement requirement	2010/2011	Project Group	HNPC, WBC- Countryside & Environment	(1)WBC est for (1/2/3/4/5) £40,000	WBC Contact officer Trevor Gibbs 01635 519765
		WBC to assess Forge Hill to Yattendon Road pavement requirement	2010/2011	Project Group	HNPC, WBC- Countryside & Environment	(2)	
		WBC to assess Newbury Hill to Hollingsworth / Eling pavement requirement	2010/2011	Project Group	HNPC, WBC- Countryside & Environment	(3)	
		WBC to assess Compton Road for pavement requirement	2010/2011	Project Group	HNPC, WBC- Countryside & Environment	(4)	
		WBC to assess Forge Hill to Wyld Court pavement requirement	2010/2011	Project Group	HNPC, WBC- Countryside & Environment	(5)	
		Depending on results of above assessments WBC to take appropriate action	2010/2011	Project Group	HNPC, WBC- Countryside & Environment		

Roads, Pavements, Cycleways, and Footpaths Group – Do Later

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
Cycle ways/ Safer Routes	To provide a safer cycling environment for villagers to travel to/from school and local shops and decrease the use of motorcars for local transport (improved environment and health factors)	WBC to complete an assessment for a Hampstead Norreys to Hermitage - Downs School route	2010/2011	Project Group	HNPC, WBC- Countryside & Environment	(6) WBC EST for 6/7/8 £600,000 Bid for WBC funds unsuccessful	Re submit new bid 2010/2011 for inclusion in future
		WBC to complete an assessment for a Hampstead Norreys to Downs School, Compton route	31/ 03/11	Project Group	HNPC, WBC- Countryside & Environment	(7)	
		WBC to complete an assessment of a Hampstead Norreys to Yattendon route	31/ 03/11	Project Group	HNPC, WBC- Countryside & Environment	(8)	
		WBC Highways Dept Visual Survey Off route	11/09/11	WBC Project Group	Sustrans		WBC to bid for funds from Sustrans Access to Schools funding
Cycle ways/Safer Routes	Empowerment - To work together with neighbouring parishes to voice local issues	Project Group to investigate contacts with Hermitage/Compton/Yattendon Parish Councils/groups to encourage joint action in promoting safe cycling between the villages and Downs School route and	31/12/10	Project Group			

**Roads, Pavements, Cycleways, and Footpaths
Group – Do Later**

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
		Raising issue with WBC to encourage a more positive assessment and funding of safe cycle ways.	Ongoing	Project Group			

Youth Group – Do Now

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
Have a village shop		Ascertain who would like a shop and who will be willing to contribute to achieving this	Completed				Rolled into Community Shop Project
		Inform the above with the contact names on the Shop project team	30/11/08				
		Ensure two groups have contacted each other	30/11/08				
Football nets,	To provide interesting activities and outdoor pursuits	Secure funds	Completed	PPIC	WBC	WBC	
		Assign responsibility for nets	Completed	Michael Binns			
Basketball course and better cricket nets.		Ascertain who is interested in contributing to this and who would like it to happen	30/06/10				
Start sports clubs, e.g. Football for over 11 year olds		Signpost these people into the Youth Group	30/06/10				
Extend Playground Facilities for 8 to 18 year olds		Investigate possibilities	Completed	HNPC – George Greenham	HNPC _ WBC	WBC / Playbuilder Fund	
		Apply for funds	By 28/02/10				
	Install New Equipment	By 31/03/11					

Youth Group – Do Soon

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
Youth Club		Organise a working group, comprised of young people, to organise events. They will meet four times a year	TBA				
Youth Club Steering Group		Find out who would like to be on the Steering Group	T.B.A				
		Organise first meeting	T.B.A.				
		Arrange events for the next 3 months and the date of the next meeting	T.B.A.				

Youth Group – Do Later

Activity	Objective	Action	Timescale	Lead Responsibility	Partners	Funding	Comments
Organise trips for the summer holiday, e.g. swimming at The Downs School pool, bowling, cinema	To provide co-ordinated and organised activities	Find Organiser	30/06/10				
		Find Venues	T.B.A.				
		Book Venues	T.B.A.				
		Hand out permission forms	T.B.A.				
Cycle Tracks and Jumps	To provide interesting activities and outdoor pursuits	Ascertain who is steering this group	TBA				
		Identify who would like this activity and who will contribute to this group	TBA				

GLOSSARY

BIFFAWARD = Grant available from Biffa

EH = English Heritage

GCT = Greenham Common Trust

HNPC = Hampstead Norreys Parish Council

NHT = National Health Trust

PCC = Parochial Church Council

WBC = West Berkshire Council